

Youth Opportunity Boston Transitional Employment Services

WORK READINESS LEVEL CRITERIA

- Member of the Youth Opportunity program, ages 17-21
- Little or no work history, less than six months at a job
- Motivated/willing to work

*The member could also be a recovering substance abuser and/or have been recently released from a residential/correctional facility.

Community Service Learning Level

WORK READINESS LEVEL LEARNING MODULES

5 Learning Modules

Community Service Learning Projects

- Asset Mapping
- Partnering with Community Organizations
- Volunteerism
- Positive Community Impact

Community Engagement Learning Projects

- Committee Structures
- Team Building Dynamics
- Time Management
- Deadlines
- Recruitment

Leadership Developing Training

- Attitude
- Behavior
- Diversity
- Public Speaking
- Social Justice

Work Readiness Training

- Personal Hygiene
- Language: Verbal and Non-Verbal
- Cultural Diversity
- Sexual Harassment Prevention
- Conflict Resolution

Computer Readiness Training

- Introduction to Microsoft Word
- Internet Access